

# KEEPING *the Lines Open!*

**"Be prepared to be a parent, a therapist, a colleague, and a shoulder to cry on for your student teacher. But above all, be honest and supportive."**

**- Cassie Stephens**

**BE SURE TO GIVE REGULAR VERBAL AND WRITTEN FEEDBACK TO YOUR INTERN.**

As you approach the mid-point of the internship experience, it's easy to get into a routine that may not always include time that is set aside to conference with your student teacher. Work on squeezing in quality time to talk.

Some ideas include:

- **Have a set day/time to meet weekly for an overview of what the week will look like.** EX) Every Monday morning - weekly meeting at 7:30 am.
- **Meet every day during lunch to talk about the day thus far.** EX) Are there any tweaks to specific procedures or to the post-lunch lessons that can be discussed?
- **Touch base at the end of the day.** EX) Re-cap the day and check in on tomorrow's plans.

## IMPORTANT REMINDERS

Encourage your intern to schedule their mock interview, if they haven't already.

Student teachers should be following the Spring Break of their school site.

Don't forget to complete the weekly evaluations and bi-weekly evaluations!

For why teacher-student communication is important, visit our site:

[UFCooperatingTeachersSupport.com](https://UFCooperatingTeachersSupport.com)

**Don't forget: 3/12/25: CT Zoom #2 3:45-4:30pm**

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