

# KEEPING *the Lines Open!*

**"Be prepared to be a parent, a therapist, a colleague, and a shoulder to cry on for your student teacher. But above all, be honest and supportive."**

**- Cassie Stephens**

**BE SURE TO GIVE REGULAR VERBAL AND WRITTEN FEEDBACK TO YOUR INTERN.**

As you approach the mid-point of the internship experience, it's easy to get into a routine that may not always include time that is set aside to conference with your student teacher. Work on squeezing in quality time to talk.

Some ideas include:

- **Have a set day/time to meet weekly for an overview of what the week will look like.** EX) Every Monday morning - weekly meeting at 7:30 am.
- **Meet every day during lunch to talk about the day thus far.** EX) Are there any tweaks to specific procedures or to the post-lunch lessons that can be discussed?
- **Touch base at the end of the day.** EX) Re-cap the day and check in on tomorrow's plans.

## IMPORTANT REMINDERS

**2nd Cooperating Teacher  
Zoom: March 15th @ 6pm.  
Check your email for more  
details.**

**Student teachers should  
be following the Spring  
Break of their school site.**

**Don't forget to complete the  
weekly evaluations and  
bi-weekly evaluations!**

**For why teacher-student  
communication is important,  
visit our site:**

**[UFCooperatingTeachersSupport.com](http://UFCooperatingTeachersSupport.com)**

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